

WEEKLY REPORT FOR PROCUREMENT DIVISION

FOR PERIOD ENDING 29 August 1984

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

25X1 *No* a. Automated Page Makeup System : In response to a request from the Printing and Photography Division (P&PD), a Request for Proposal (RFP) was issued to ten prospective contractors for an AUTOMATED PAGE MAKEUP SYSTEM. A total of four proposals were received in response to the RFP. The proposals are currently undergoing evaluation. Agency Contract Review Board (ACRB) approval is required and award is expected before 30 September 1984.

25X1 *No* b. Scheduling of Headquarters Renovation Projects - A meeting was held on Tuesday 28 August between representatives of Production and Services Contracts Branch (P&SCB), Headquarters Operations, Maintenance and Engineering (HOME), the Office of Communications (OC), and the Office of Data Processing (ODP) to discuss coordination and scheduling of each office's portion of Headquarters' renovation projects. Close coordination will be required on future renovation projects since HOME is responsible for a number of such projects formerly handled by General Services Administration (GSA). It was agreed that HOME would have overall schedule responsibility and that the other offices involved would support HOME in scheduling completion of their portions of renovation work to avoid conflicts and interference with other office's contractors involved in such effort.

25X1 *Yes* c. New Building Communications Program (NBCP) - The Office of Communications (OC) is preparing a major solicitation package for acquisition of a non-secure telephone system, secure telephone system, and intra-building data distribution system in conjunction with the NBCP. This competitive Request for Proposal (RFP) is scheduled for release to several potential offerors on 30 September 1984 with contract award anticipated in mid-January 1985. *One* ✓

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